

United States Department of the Interior
Bureau of Land Management
And the
United States Department of Agriculture
Forest Service

**SANTA ROSA AND SAN JACINTO MOUNTAINS NATIONAL MONUMENT
ADVISORY COMMITTEE**

CHARTER

1. **Official Designation:** Santa Rosa and San Jacinto Mountains National Monument Advisory Committee (Committee).
2. **Committee Objectives and Scope:** To advise the Secretary of the Interior and the Secretary of Agriculture (Secretaries) with respect to the preparation and implementation of the management plan for the conservation and protection of the Santa Rosa and San Jacinto Mountains National Monument (National Monument), as required by the Santa Rosa and San Jacinto Mountains National Monument Act of 2000 (16 U.S.C. 431nt) and other applicable provisions of law, including those cited in Section 15 of this charter.
3. **Period of Time Necessary for the Committee's Activities:** Since the Committee's functions are related to continuing Bureau of Land Management (BLM) and Forest Service responsibility for the management of public lands and resources in the National Monument, the need for the Committee is expected to continue to ensure that the management plan is being implemented and that the management plan is kept current. In addition, continuation of the Committee will be subject to periodic review and rechartering every 2 years as required by Section 14(b) of the Federal Advisory Committee Act (FACA), 5 U.S.C. Appendix.
4. **Official to Whom the Committee Reports:** The Committee reports to the Secretaries through the Designated Federal Official (DFO). The DFO is the National Monument Manager who represents both the BLM Palm Springs Field Office and the San Jacinto Ranger District of the San Bernardino National Forest and keeps both the BLM Field Manager and the US Forest Service District Ranger apprised of Committee advice and recommendations.
5. **Administrative Costs and Support:** The Secretary of the Interior will jointly establish the Committee with the Secretary of Agriculture. The office of the DFO will provide support for activities of the Committee.

6. **Duties of the Committee:** At the request of the DFO or his or her designee, the Committee will meet periodically to gather and analyze information, conduct studies and field examinations, hear public testimony, ascertain facts, and develop recommendations in an advisory capacity only for the DFO concerning preparation and implementation of the management plan for the National Monument.
7. **Committee Composition:** The Committee will consist of 15 members. As specified in the Santa Rosa and San Jacinto Mountains National Monument Act, the Committee members appointed shall, to the extent practicable, include the following members:
 - 1) A representative of a regional college or university with expertise in natural science and research.
 - 2) A representative of the California Department of Fish and Game or the California Department of Parks and Recreation.
 - 3) A representative of the County of Riverside, California.
 - 4) A representative of each of the following cities: Palm Springs, Cathedral City, Rancho Mirage, La Quinta, Palm Desert, and Indian Wells.
 - 5) A representative of the Agua Caliente Band of Cahuilla Indians.
 - 6) A representative of the Coachella Valley Mountains Conservancy.
 - 7) A representative of a local conservation organization.
 - 8) A representative of a local developer or builder organization.
 - 9) A representative of the Winter Park Authority.
 - 10) A representative of the Pinyon Community Council.
8. **Member Qualification, Selection and Service:**
 - a. Members will be appointed by the Secretary of the Interior, with the concurrence of the Secretary of Agriculture. Members serve at the pleasure of the Secretaries. To be eligible for appointment to the Committee, a person must be qualified through education, training, knowledge, or experience to give informed advice regarding an industry, discipline, or interest specified in the Committee's charter; have demonstrated experience or knowledge of the geographical area in which the National Monument is located; and have demonstrated a commitment to collaborate in seeking solutions to a wide spectrum of resource management issues.

- b. Members will be appointed to serve a 3-year term. Each term will expire on the anniversary of the date of the first appointment of that term.
 - c. The Secretaries may, after written notice, terminate the service of a member if, in the judgment of the Secretaries or their authorized representatives, removal is in the public interest. Members may also be terminated if they no longer meet the requirements under which they were appointed; fail or are unable to participate regularly in Committee work; or have violated Federal law or the regulations of the Department of the Interior or the Department of Agriculture. When a member fails to regularly attend meetings, the DFO will inform the member, in writing, that their service on the Committee could be terminated. When any member fails to attend two consecutive meetings, without good cause, the DFO or his/her designee may deem that member's position on the Committee to have been vacated. Upon such determination, the DFO will inform the member, in writing, that his or her service on the Committee is terminated.
 - d. Vacancies will be filled by the Secretaries for the balance of the vacating member's term using the same method by which the original appointment was made. The State Director and Regional Forester may propose a replacement for appointment consideration by the Secretaries.
 - e. At the discretion of the Secretaries, members may be reappointed to serve on the advisory committee upon the expiration of the member's current term.
 - f. All members will serve without pay, but will be reimbursed for travel and per diem expenses at current rates for government employees under 5 U.S.C. 5703.
9. **Ethics Responsibilities of Members:** No Committee or subcommittee member shall participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest. As provided in 43 CFR 1784.2-2, members of the Committee shall be required to disclose their direct or indirect interest in leases, licenses, permits, contracts, or claims that involve lands or resources administered by the BLM, or in any litigation related thereto.
10. **Subcommittees:** To facilitate the functioning of the Committee, subcommittees may be formed to study and develop recommendations on selected issues for consideration by the full Committee. The membership of any subcommittee shall be balanced in terms of points of view represented and functions to be performed. Subcommittees may include individuals who are not Committee members if they are appointed by the Chairperson with the concurrence of the DFO or his/her designee.

11. **Committee Officers:** The Committee will elect a Chairperson and Vice Chairperson from among its members annually. Chairpersons and members of any subcommittees formed will be appointed by the Committee Chairperson with the concurrence of the DFO or their designees.

12. **Meetings:**

a. Meetings of the Committee will be called only by the DFO or his/her designee, after consultation with the Committee Chairperson. The DFO will attend all meetings of the Committee. All Committee meetings, including field examinations, will be open to the general public, including representatives of the news media. Any organization, association, or individual may file a statement with or appear before the Committee and its subcommittees, regarding topics on a meeting agenda – except that the Chairperson or the DFO may require that presentations be reduced to writing and that copies be filed with the Committee.

b. A notice of each meeting of the Committee must be published in the Federal Register and distributed to the news media serving the vicinity of the National Monument 30 days in advance of such meeting; however, if circumstances prevent a 30-day notice, not less than a 15-day notice will suffice. The notice will set forth clearly and precisely the issues or topics to be discussed and provide specific times and places for public presentation. If it becomes necessary to postpone or cancel an announced meeting, a subsequent notice will be published in the Federal Register and distributed to the news media as early as possible and will explain the reasons for the postponement or cancellation.

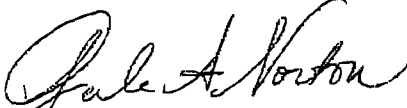
c. Committee meeting agendas must be formally approved in advance by the DFO or their designees.

d. The Committee will normally meet twice annually, but in no case less than once annually. Additional meetings may be called by the DFO or his designee in connection with special needs for advice.

e. The Committee will not elect officers, adopt resolutions, take positions on issues, or offer advice or recommendations with less than a quorum of eight (8) of its members in attendance.

13. **Committee Records:** Detailed minutes of each Committee meeting will be kept and will contain a record of the persons present, a complete and accurate description of matters discussed and conclusions reached, and copies of all documents received, issued, or approved by the Committee. The accuracy of all minutes will be certified by the Committee Chairperson. Copies of the minutes will be maintained in the BLM Field Office and the San Jacinto Ranger District Office and will be available for public inspection and copying during regular business hours. The minutes will also be displayed on the National Monument's web page.

14. **Estimated Operating Costs:** Activities of the Committee will require an estimated \$60,000, including six work months of Federal employee support.
15. **Termination Date:** The Committee shall cease to exist on the date upon which the Secretaries direct if within the 2 years of the current charter. In addition, continuation of the Committee will be subject to periodic review and rechartering every 2 years as required by Section 14(b) of the Federal Advisory Committee Act (FACA), 5 U.S.C. Appendix. The Council shall not meet or perform any functions without a valid current charter.
16. **Authorities:** The Santa Rosa and San Jacinto Mountains National Monument Act of 2000 (16 U.S.C. 431nt, as amended by Public Law 106-434, Section 2); the Federal Land Policy and Management Act of 1976 (43 U.S.C. 1701 et seq.); the Forest and Rangeland Renewable Resources Planning Act of 1974 (16 U.S.C. 1600 et seq.); Section 14 of the National Forest Management Act of 1976 (16 U.S.C. 472a); the Wilderness Act (16 U.S.C. 1131 et seq.); and all other applicable provisions of law.


Secretary of the Interior

SEP 9 2005

Date


Secretary of Agriculture

SEP 9 2005

Date

SEP 9 2005

Date Charter Filed